

NECESSARY PAPERS FOR APPLICATION

- 1) DD Rs. 4494/- & 1124/- for BUREAU OF INDIAN STANDARD, PAYBLE AT(Branch Office).
- 2) DIC registration / Small Scale Industries certificate with plot No. / Khasra no. & complete address of Unit and product Name.
- 3) Complete list of manufacturing machinery with make & capacity.
- 4) List of testing equipments which is available in laboratory with Make, Range & Least count with calibration certificate.
- 5) Name of quality control person, copy of Mark sheet with appointment letter.
- 6) Manufacturing process flow chart and Description.
- 7) Lay out plan of factory showing machinery location Lab etc. Preferably handmade diagram & Route map from main railway station / bus stand to unit with KM of distance and showing landmarks.
- 8) Latest paid Electricity Bill.
- 9) Raw material supplier list & Raw Material Test Certificate.
- 10) Weekly off Declaration.
- 11) MOA / Partnership deed.